

2016.05.02 NVP board meeting minutes

# Attendees

Howie Davidson, David McCormick, Merle Adelman, Ron Menner, Bill McCarthy, AJ Gemperline, Don Kennedy, Katherine O'Leary, Romaine Randall, Graham Rae

Not present: Lindy King, Michael Young, Jody Klenk

# Agenda

## Review and accept last months minutes

approved

## Review action items (Clerk)

[dropped: Board decided against] Board to discuss whether to have a bike yard sale. Invite Robin to install on the spot.

[dropped] Spring tune up day? Change: Organize a collection for Bikes Not Bombs

[done] AJ to join RideWithGPS and import existing NVP club rides

[in process] AJ to create write up for how to join and how to use RideWithGPS club site after we join; AJ will do write up and need to get group mailing list to send via RideWithGPS invite mechanism.

[in process] Romaine to follow up for appeal to IRS for 2015 non-profit status, get 2016 non-profit status; may need \$400 for reinstatement; we got an initial letter from the IRS and will get a response in 90 days (June). Have receive letter from IRS requesting new info by 5/9.

[in process] Romaine to call LAB to check if the annual membership fee has been paid. \$425 per year. Typically comes this time of year.

[done] Romaine to get access with bank Account with the help of Rick Bean.

[done] Don, Graham, Kathryn, AJ to look at bylaws to find existing mission statement, talk among themselves, and report back to the Board next meeting about how to revamp the mission statement. Graham circulated proposed revised mission statement and read to the Board.

[done] David to contact all Board members to ask if they want to participate in Mission Statement revision.

[done] David to check PO box for debit card.

[done] David work with Peter to archive some content (eg, last year's century)

David to contact Emil for NVP hats

David to file and archive current LAB insurance forms

Howie to create survey for feedback on the banquet (both for those that attended and those that didn't).

[done] Howie will look into dining place for April. Day of Joint NVP/7HW metric. To be publicized by news flash.

[in process] Howie owes gifts to Mark, Rick, Steve J, David, Micahel, Kathryn: water bottle. Given to David and Kathryn.

[done] done Kathryn will make arrangements for April dining club, contingent on Howie finding dining place.

Michael to forward selected unrenewed members to be directly solicited by Board members to rejoin.

Michael to create a report of this year's membership evolution (lost, sustaining, new).

Michael to track new members. [I don't recall what this actually referred to-Michael: do you remember?]

[in proces] Peter Klenk to complete template for form on website for proposing charitable donations (budget about \$400, limit \$25/person)

[dropped] Peter post list of routes from RideWithGPS; AJ already imported all the rides.

Jody to create promotional flyer to put on the windshields at CRW Spring Century: how many ? How big? 700 registrants. What's the budget? Quarter sheet in card stock. Board agreed to pay. Bright green.

## **Treasurers report**

\$9540 balance

Got \$365 membership

Had banquet \$1134; net is \$220

AJ has sent \$250 receipt for RideWithGPS Club Membership to Romain for reimbursement.

Howie to use debit card to pay Club contributions at member meeting payments and related activities.

## **Membership report**

n/a

Please talk it up

# Activities report

RideWithGPS account active, but need to educate the membership on joining and using.

2 new ride leaders this month

David Naigles led a ride

Lindy, Merle, Howie, AJ

Fred and Julienne did MTB rides

AJ and Fred leading Thursday rides.

Howie proposed giving rides unique names and numbers for rides to RideWithGPS naming. He will forward the proposed instructions to his brilliant and intuitive scheme to the Board for review.

Mo' leaders needed.

# Social report

## dining club

Howie set up for 5/22

# Meetings report (VP)

We have lots of them.

May: Nutrition guy

June: Ride across America.

July: Dave Courmier: Westford Rowing Club

August: Tom Fagan on Cape of Good Hope sailing

October: Graham unsupported bike camping

November: Zwift and Dongles

# Century report

n/a

CRW will list NVP Fall Century as THE RIDE on their calendar; we need a listing

Volunteers to get free T shirt with special color

# Newsletter report

it went out

## Other items

Howie get a price quote for ordering more water bottles: 20 oz; about \$10 apiece

Give out as ride leader gifts and for speakers;

Board proposed giving a free pair of socks for first XXX registrants for century and new members

Possibly get \$5 bottles for century registration gift

## Action Items

Graham to circulate mission statement draft to Board to edit final mission statement.

Bylaw Committee to add element to the bylaws to address offering items for sale.

[in process] Howie owes gifts to Mark, Rick, Steve J, David, Micahel, Kathryn: water bottle. Gave bottles to David and Kathryn.

Howie to create survey for feedback on the banquet (both for those that attended and those that didn't).

Howie get a price quote for ordering more water bottles: 20 oz; about \$10 apiece

Howie to email proposed ride naming rules to the Board for rides to RideWithGPS naming.

David to contact Emil for NVP hats

David to file and archive current LAB insurance forms

[in process] AJ to create write up for how to join and how to use RideWithGPS club site after we join; AJ will do write up and need to get group mailing list to send via RideWithGPS invite mechanism.

AJ to delete old RideWithGPS group if he has authority, else someone who does

AJ talk to Jody for NVP fall century promotional flyer for CRW Spring century (5/15 is the century)

[in process] Romain to follow up for appeal to IRS for 2015 non-profit status, get 2016 non-profit status; may need \$400 for reinstatement; we got an initial letter from the IRS and will get a response in 90 days (June). Have receive letter from IRS requesting new info by 5/9.

Romain to pay annual LAB membership fee has been paid. \$425 per year. Received renewal letter from LAB at 5/2 Board meeting. Can be done online.

Michael to forward selected unrenewed members to be directly solicited by Board members to rejoin.

Michael to create a report of this year's membership evolution (lost, sustaining, new).

Michael to track new members. [I don't recall what this actually referred to-Michael: do you remember?]

[in process] Peter Klenk to complete template for form on website for proposing charitable donations (budget about \$400, limit \$25/person)

Peter to update membership page with new member benefit statement.

Merle to see if she can get a friend has InDesign to edit NVP Fall Century Poster. Ask friend if there are alternative file formats for simple editing in the future.

Merle will send the NVP fall century listing to CRW

Jody to create promotional flyer to put on the windshields at CRW Spring Century: Bright green, quarter sheet, card stock, Board agreed to pay. Approximately 600 cards (150 sheets)