

2016.08.01 NVP board meeting minutes

# Attendees

Howie Davidson, David McCormick, Merle Adelman, Ron Menner, Bill McCarthy, Don Kennedy, Romaine Randall, Katherine O'Leary, Michael Young

Not present: Jody Klenk, Lindy King, AJ Gemperline, Graham Rae

# Agenda

## Review and accept last months minutes

approved

## Review action items (Clerk)

### Bylaw committee

Bylaw committee (eg, Graham) circulate draft of proposed bylaw update-if ready-to Board for discussion at next Board meeting. Bylaw Committee to add element to the bylaws to address offering items for sale. [in process] Howie To convene Bylaw Committee meeting. 3rd Monday in September. Need to engage Alan and Graham.

### general items

[done] Howie owes gift (water bottle) to Rick. [Not done] Howie to create survey for feedback on the banquet (both for those that attended and those that didn't).

[in process] Howie (?) prepare survey to see who's interested in buying NVP water bottles. Possibly order 100 to start; question: regular noozle or bite valve? add to survey. [done] Howie to email proposed ride naming rules to the Board for rides to RideWithGPS naming. Email sent, but issue not concluded. We don't have all the right people at meeting with serious opinions. AJ prefers: N(or NVT)/ridenumber/#miles (or l,s,m or a,b,c)/name This is necessary to make them garmin compatible. ride leaders need to use route numbers on the calendar. Michael suggests numbering the rides this way: N001-##miles-name David to contact Emil for NVP hats.

David to file and archive current LAB insurance forms [done] AJ to create write up for how to join and how to use RideWithGPS club site after someone joins; AJ will do write up and needs group email list to

send via RideWithGPS invite mechanism. AJ sent out to list to join [ NVP RideWithGPS ] group. 20-30 people have joined. AJ to send to Merle to send out on mailchimp. Flyers distributed at CRW century.

## **membership**

[in process] Michael to forward selected unrenewed members list to Board members. Board members will directly solicit people who have not renewed to urge them to rejoin.

[in process] Michael to create a report of this year's membership evolution (lost, sustaining, new). Did last 2 months.

[done] Michael to track new members. [I don't recall what this actually referred to-Michael: do you remember?] Reporting trend At the meeting.

[in process] Howie to pester the Simons, etc., to join

[in process] Michael to email list to Board. 197 members who expire in 2016. + 4 enrolled through 2017. 4 new members since May 2. Rich Salter too. In April 3 new members, 7 renewals and 1 associate. [in process] Peter Klenk to complete template for form on website for proposing charitable donations (budget about \$400, limit \$25/person)

[done] Peter to update membership page with new member benefit statement.

## **fall century**

[done] Merle will send the NVP fall century listing to CRW.

[done] Karen to have century flyers printed (approximately 600 cards (150 sheets))

## **Treasurers report**

Done and distributed to Board on 2016.08.01

\$67.93 to file for reinstatement, paid by Romaine. Board agreed to reimburse her for her expenses.

## **socks**

We should clear the inventory of the socks. We should sell at the post-ride table.

## **insurance**

Romaine reviewed current LAB insurance. MTB is not allowed if it's the primary activity. Want to insure that Julianne North is doing the same procedure to get insurance waiver signed for non-members.

Members

Non-members are not covered on the century but we have a special event ride LAB insurance rider.

We have paid for 200 members for LAB insurance, but we have more members now.

## **Membership report**

212 total members now. Since June 6 new members. July 4 members and associate.

## **Activities report**

We should archive the ride waiver reports Online

## **Social report**

### **Banquet**

### **dining club**

Night of the century: where to do? Acton or Maynard is best central location. Ellen OLearys in Westboro

## **Meetings report (VP)**

Member meeting shifted: August shifted to October (Tom Fagan). September is the dinning club.

November to be Zwift demo.

## **Century report**

Fliers distributed. Thanks to Bill, Peter, Merle. Michael is going after the food donors. Whole Foods not doing anything this year: they are only giving to 501c3 and we are technically a social group from the view of the IRS.

Michael will copy the cue sheets.

Volunteer party on September 3 at Howie's house.

Posters and publicity has been distributed. More posters will be distributed to Landry's and other places west of 495. Karen created this year's version of the poster. We are posted on CRW website.

We should post to the NVP website that they signed up for the NVP century. 254 Century website visits in the last month.

## **rest stops**

- Harvard: have enough people; location had to be moved slightly.
- Dunstable: We need people to anchor at Dunstable. Don will help out. Possible Merle, Howie, AJ. Howie will provide 3 tables.

## **Newsletter report**

It went out.

## **Other items**

We need to put together the nominating committee. Ask Fred and Steve to be the nominating committee. We need to change the bylaws to allow for non-paper mail.

## **Action Items**

### **Century action items**

- [done] Karen to email to members to volunteer at Dunstable. If we don't get enough people, Howie will email Tour de Cure for backup.
- [done] Karen's to email to members to orders T shirts this weekend.
- [done] Kathryn to check on Ellen O'Learys in Westboro or other venue (eg El Basha).
- [done] Howie to post volunteer party on NVP website.
- [done] David to email arrowing volunteers to give instructions and proposed sections and timing.
- [done] Karen to email Steve J to bring socks to Century table. Offer for \$5. Get rid of them. Call them the Century Special.
- Board members to post to NVP Facebook page to say they signed up.

### **General action items**

- [in process] Howie To convene Bylaw Committee meeting. 3rd Monday in September. Need to engage Alan and Graham.

- [in process] Howie (?) prepare survey to see who's interested in buying NVP water bottles. Possibly order 100 to start; question: regular noozle or bite valve? add to survey.
- [in process] Howie to pester the Simons, etc., to join NVP this year.
- Howie to email members to form Nominating Committee to elect next year's NVP Board Members and associated hangers-on.
- Bylaw committee (eg, Graham) circulate draft of proposed bylaw update-if ready-to Board for discussion at next Board meeting.
- Bylaw Committee to add element to the bylaws to address offering items for sale.
- [in process] Michael to forward selected unrenewed members list to Board members. Board members will directly solicit people who have not renewed to urge them to rejoin.
- [in process] Michael to create a report of this year's membership evolution (lost, sustaining, new). Did last 2 months.
- [in process] Michael to email list to Board. 197 members who expire in 2016. + 4 enrolled through 2017. 4 new members since May 2. Rich Salter too. In April 3 new members, 7 renewals and 1 associate.
- [done] David to upload NVP meeting minutes to NVP Google site
- [in process] David to talk to AJ to put scanned ride waivers on Google Drive and share with Board.
- David to contact Emil for NVP hats.
- David to file and archive current LAB insurance forms
- [in process] Peter Klenk to complete template for form on website for proposing charitable donations (budget about \$400, limit \$25/person)
- Peter to update bike club list.